

2024

VET IN SCHOOLS (VETiS) ELIGIBILITY / APPLICATION FORM ~~2023~~

Student Details:

Full Name:	
Address:	
Contact Number: <i>(Mobile)</i>	<i>(Home)</i>
Date of Birth:	
Email Address:	
School:	
Year Level at School in 2023 <i>2024</i>	
<i>Year 10 / Year 11 / Year 12</i> <i>(please circle)</i>	

Parent / Guardian Details (1):

Full Name:	
Address:	
Contact Number: <i>(Mobile)</i>	<i>(Home)</i>
<i>(Work)</i>	
Email Address:	

Parent / Guardian Details (2): *(If applicable)*

Full Name:	
Address:	
Contact Number: <i>(Mobile)</i>	<i>(Home)</i>
<i>(Work)</i>	
Email Address:	

About VET in Schools (VETiS):

Vocational Education and Training in Schools (VETiS) focuses on delivering qualifications to provide students with the skills and knowledge required for specific industries. Students can undertake VETiS as part of their school studies, delivered by a school registered training organisation or by enrolling in a course with an external RTO. Alternatively, students can undertake a qualification through a school-based apprenticeship or traineeship (SAT). Students can undertake vocational education and training at school:

- as part of their school studies
- by enrolling in a course at a registered training organisation
- as a school-based apprentice or trainee.

Eligibility:

Prospective students must complete the below to determine eligibility. The below information will be reviewed in conjunction with a letter provided by the school:

Q1. Are you an Australian Citizen, Australian permanent resident (includes humanitarian entrant), temporary resident with visa/work permits or a New Zealand citizen?	Y	N
Q2. Do you permanently reside in Queensland?	Y	N

Co-contribution Fee:

In some instances, there may be a shortfall between the subsidy level and the fees charged by the Registered Training Organisation (RTO). Any co-contribution fee will be paid to the RTO by the school. Please refer to SDS Training Fact Sheet for further information.

Foundation Skills and Lower-Level Vocational Qualifications:

These options will be discussed with the student after a LLN assessment and when developing an appropriate training and support plan.

ID Requirements:

You are required to supply the below:

Category:	Examples of ID (including but not limited to):	√
<i>Date of Birth</i>	<ul style="list-style-type: none"> • Birth certificate / Extract • Passport • Driver Licence 	
<i>Proof of Australian Citizenship, Permanent Residency or New Zealand Citizen</i>	<ul style="list-style-type: none"> • Birth certificate / Extract • Passport • CSNZA • Green colored Medicare Card 	
<i>Permanent residency in QLD</i>	<ul style="list-style-type: none"> • Letter provided by school • Driver Licence • Official letter or document from Department of Human Services/ATO/Utility Company within the last 6 months 	

VETiS Advices for Students:

1. Participation in VETiS or a SAT (School Based Apprenticeship) does not affect a student’s access to fee-free training for Year 12 graduates or subsidised training through Certificate 3 Guarantee – even if a student has completed a certificate III level qualification at school.
2. Students will be required to complete a Student Training and Employment Survey within three months of completing or discontinuing the qualification
3. The *Apprenticeships/All Students Info – Self Service (AISS)* tool/search facility will be used to help confirm whether prospective students have previously attained a certificate III or higher-level qualification
4. For more information on VETiS, including eligibility requirements, subsidy information, and program related documents, phone 1300 369 935 or visit: <http://www.training.qld.gov.au/training-organisations/funded-programs/vetis.html>

Student Declaration:

I _____ (full name) hereby declare that all details provided by me to Strategic Deployment Services (SDS Training) are true and correct. I also declare that I have been provided with the below information prior to enrolling in program:

1. *SDS Training Fact Sheet (for appropriate qualification)*
2. *Access to Student Handbook (including Refund Policy – available at www.sdstraining.edu.au.)*
3. *Department’s VET in Schools (VETiS) FactSheet - available at <https://desbt.qld.gov.au/training/providers/funded/vetis>*

Student Signature:	Date:
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Parent / Guardian Declaration:

I / We _____ (full name/s) give permission for _____ (full name) to enrol in the VETiS Program – 2021 with SDS Training (RTO 32505).

I / We give permission for SDS to use photo images /digital- video footage of the above student for promotional purposes including, but not limited to; *SDS Training Website, SDS Training Facebook Page, SDS Training Newsletters, SDS Training Fact Sheets / Promotional Materials* including advertising.

Parent / Guardian (1) Signature:	Date:
Parent / Guardian (2) Signature:	Date:

Please send this completed form along with ID requirements to:

SDS Training
 185 Nerada Road, TINANA QLD 4650
 PO Box 4034 TINANA QLD 4650
 Email: enquiries@sdstraining.edu.au

Checklist
<input type="checkbox"/> Student details are filled in
<input type="checkbox"/> Parent/Guardian details are filled in
<input type="checkbox"/> Provided proof of date of birth
<input type="checkbox"/> Provided proof of citizenship/residency
<input type="checkbox"/> Provided proof of Queensland residency
<input type="checkbox"/> Student Declaration is completed
<input type="checkbox"/> Parent/Guardian Declaration is completed

Enrolment Form

6. CONTACT DETAILS

Mobile	Fax	Home
<input type="text"/>	<input type="text"/>	<input type="text"/>

Email Address

Your Unique Student Identifier will be emailed to this address.

Primary Postal Address

City / Suburb	State	Country	Postcode
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Primary Street Address

City / Suburb	State	Country	Postcode
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7. IDENTIFICATION

Please provide at least one (1) and preferably two (2) forms of Identification (ID) from the list below:

- | | |
|--|---|
| <input type="checkbox"/> Drivers Licence | <input type="checkbox"/> Birth Certificate (Australian) |
| <input type="checkbox"/> Medicare Card | <input type="checkbox"/> Certificate of Registration by Descent |
| <input type="checkbox"/> Australian Passport | <input type="checkbox"/> Citizenship Certificate |
| <input type="checkbox"/> Visa (with Non-Australian Passport) | <input type="checkbox"/> Immi Card |

1. ID Number (please write down the document number)

2. ID Number

<input type="text"/> State of Issue	<input type="text"/> State of Issue
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8. EMERGENCY CONTACT DETAILS

Contact Name	Relationship	Contact Number
<input type="text"/>	<input type="text"/>	<input type="text"/>

9. DISABILITIES

Do you consider yourself to have a disability, impairment or long-term condition? Yes No

If yes, please indicate the areas of disability, impairment or long-term condition:

- | | |
|---|--|
| <input type="checkbox"/> Hearing / Deaf | <input type="checkbox"/> Mental Illness |
| <input type="checkbox"/> Physical | <input type="checkbox"/> Acquired Brain Impairment |
| <input type="checkbox"/> Intellectual | <input type="checkbox"/> Vision |
| <input type="checkbox"/> Learning | <input type="checkbox"/> Medical Condition |

Would you like to receive advice on support services, equipment and facilities which may assist? Yes No

Enrolment Form



10. SCHOOLING

What is your highest completed school level?

Year 12 Year 11 Year 10 Year 9 or equivalent Year 9 or lower Did not attend school

In which year did you complete that school level?

Are you still attending secondary school?

Yes No

If yes, provide grade and name of school – Grade

Name of School

Do you have a Learner Unique Identifier? If so, what is that number?

11. EMPLOYMENT

Employment Status – Which category best describes your current employment status? (Tick 1 box only.)

- | | |
|--|--|
| <input type="checkbox"/> Full time employee | <input type="checkbox"/> Employed – unpaid worker in a family business |
| <input type="checkbox"/> Part-time or casual employee | <input type="checkbox"/> Unemployed – seeking full-time work |
| <input type="checkbox"/> Self Employed – not employing others | <input type="checkbox"/> Unemployed – seeking part-time work |
| <input type="checkbox"/> Employer – someone who employs other people | <input type="checkbox"/> Not employed – not seeking employment |

Company Name		Contact Number	
Address			
City / Suburb	State	Country	Postcode

12. UNIQUE STUDENT IDENTIFIER (USI)

Do you have a Unique Student Identifier?

10b. UNIQUE STUDENT IDENTIFIER

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If known or for more information visit www.usi.gov.au

From 1 January 2015, we SDS Training can be prevented from issuing you with a nationally recognised VET qualification or statement of attainment when you complete your course if you do not have a Unique Student Identifier (USI). If you have not yet obtained a USI you can apply for it directly at <https://www.usi.gov.au/your-usi/create-usi>.

If you would like us SDS Training to apply for a USI on your behalf you must authorise us to do so and declare that you have read the privacy information at <https://www.usi.gov.au/training-organisations/usi-support-materials/privacy-notice-students-when-applying-usi-their-behalf>.

I _____ authorise SDS Training to apply pursuant to sub-section 9(2) of the Student Identifier Act 2014, for a USI on my behalf. I have read and consent to the collection, use and disclosure of my personal information pursuant to the information detailed at <https://www.usi.gov.au/training-organisations/usi-support-materials/privacy-notice-students-when-applying-usi-their-behalf>.

Enrolment Form

Signature

Date

If you have a USI number but do not remember it follow this link <https://www.usi.gov.au/faqs/find-your-usi>.

13. PREVIOUS QUALIFICATIONS ACHEIVED

Have you successfully completed any of the following qualifications?

Yes

No

- | | |
|---|---|
| <input type="checkbox"/> Bachelor Degree or Higher Degree | <input type="checkbox"/> Certificate III or Trade Certificate |
| <input type="checkbox"/> Advanced Diploma or Associate Degree | <input type="checkbox"/> Certificate II |
| <input type="checkbox"/> Diploma or Associate Diploma | <input type="checkbox"/> Certificate I |
| <input type="checkbox"/> Certificate IV or Advanced Certificate | <input type="checkbox"/> Certificates other than the above |

14. CURRENT ENROLMENTS

Are you currently enrolled in any of the following qualifications?

Yes

No

- | | |
|---|---|
| <input type="checkbox"/> Bachelor Degree or Higher Degree | <input type="checkbox"/> Certificate III or Trade Certificate |
| <input type="checkbox"/> Advanced Diploma or Associate Degree | <input type="checkbox"/> Certificate II |
| <input type="checkbox"/> Diploma or Associate Diploma | <input type="checkbox"/> Certificate I |
| <input type="checkbox"/> Certificate IV or Advanced Certificate | <input type="checkbox"/> Certificates other than the above |

15. REASON FOR STUDY

Of the following categories, which BEST describes your main reason for undertaking this course?

- | | |
|---|--|
| <input type="checkbox"/> To get a job | <input type="checkbox"/> It was a requirement of my job |
| <input type="checkbox"/> To develop my existing business | <input type="checkbox"/> I wanted extra skills for my job |
| <input type="checkbox"/> To start my own business | <input type="checkbox"/> To get into another course of study |
| <input type="checkbox"/> To try for a different career | <input type="checkbox"/> For personal interest or self-development |
| <input type="checkbox"/> To get a better job or promotion | <input type="checkbox"/> Other reasons |

16. WHERE DID YOU HEAR ABOUT THIS COURSE?

- | | |
|-------------------------------------|--|
| <input type="checkbox"/> Newspaper | <input type="checkbox"/> Employer |
| <input type="checkbox"/> Flyer | <input type="checkbox"/> Radio |
| <input type="checkbox"/> Website | <input type="checkbox"/> Word of Mouth |
| <input type="checkbox"/> Television | <input type="checkbox"/> Address |
| <input type="checkbox"/> Networking | <input type="checkbox"/> Yellow Pages |

Enrolment Form



Disclosure

You may be contacted by SDS Training for the purposes of completing surveys relating to course quality or marketing research.

Permission to take photographs

In order for SDS Training to document and demonstrate our training programs, our marketing department may take photographs throughout your training program. The photos will be used solely for the purpose of marketing and promoting the business practices of SDS Training and will not be used for any other purpose without your express permission. Photos may appear on our website, facebook, in newspapers, magazines and other forms of print media or advertising.

Do you have any objections to being photographed? Yes No

Employer records release authority

The following personal information including attendance details, progress and results will be disclosed to your employer if you are enrolled in training paid for by your employer, or in which you consent to release information to your employer. This includes providing a copy of your Statement of Attainment/Qualification to your employer.

Do you have any objections to the above information being released? Yes No

Do you have any objections to receiving course information and SDS training up-dates? Yes No

Privacy Policy

SDS Training takes the privacy of students very seriously and complies with all legislative requirements. These include the Privacy Act 1988 and National Privacy Principles (2001). Student information is only shared with external agencies such as registering authorities to meet compliance requirements as a Registered Training Organisation (RTO). All information shared is kept in the strictest confidence by both parties and is available on request.

In some cases, we are required by law to make the student information available to others such as the National Centre for Vocational Education and Research. In all other cases SDS will seek written permission of the student for such disclosure.

Through providing this information, we seek to ensure that you will be able to deal with our organisation in full confidence, that your personal information will only be used in the ways we have described to you, that it will be held securely and when there is no longer any legitimate purpose in retaining such information it will be disposed of appropriately.

Unique Student Identifier Privacy Notice

Under the *Data Provision Requirements 2012*, SDS Training is required to collect personal information about you and to disclose that personal information to the National Centre for Vocational Education Research Ltd (NCVER).

Your personal information (including the personal information contained on this enrolment form), may be used or disclosed by SDS Training for statistical, administrative, regulatory and research purposes. SDS Training may disclose your personal information for these purposes to:

- Commonwealth and State or Territory government departments and authorised agencies; and
- NCVER.

Personal information that has been disclosed to NCVER may be used or disclosed by NCVER for the following purposes:

- populating authenticated VET transcripts;
- facilitating statistics and research relating to education, including surveys and data linkage;
- pre-populating RTO student enrolment forms;
- understanding how the VET market operates, for policy, workforce planning and consumer information; and
- administering VET, including program administration, regulation, monitoring and evaluation.

Enrolment Form



You may receive a student survey which may be administered by a government department or NCVET employee, agent or third party contractor or other authorised agencies. Please note you may opt out of the survey at the time of being contacted.

NCVER will collect, hold, use and disclose your personal information in accordance with the *Privacy Act 1988* (Cth), the National VET Data Policy and all NCVET policies and protocols (including those published on NCVET's website at www.ncver.edu.au).

For more information about NCVET'S Privacy Policy go to <https://www.ncver.edu.au/privacy>.

Please visit <http://usi.gov.au> for more regarding the Unique Student Identifier or by phoning on information line - 133873

17. STUDENT DECLARATION

- I agree to abide by SDS Training's Rules and Regulations and Policies and acknowledge that facilities made available for my use will be used only in accordance with the principles of proper use and relevant rules;
- I confirm the accuracy of the information provided by me is correct and not misleading in any way;
- I give SDS Training permission to verify my Unique Student Identifier (USI) if I provide it, or permission to create a USI on my behalf;
- I understand that all students completing nationally recognised training delivered by a registered training organisation will need to have a USI from 1st January 2015;
- I agree that if under the age of 18 years, this form must be signed by a parent / guardian;
- I understand and willing to participant in student surveys for the purpose of quality improvement and compliance.
- I agree that by signing this form I am declaring that I have read (or have had read to me), and understood the information contained within this document.

Student's Signature:

Date:

Parent / Guardian Signature:

(if student is under 18 years)

Date:

LLN Assessment

Resource and Infrastructure ACSF Level 3

This is not a test and it is not counted towards your overall results. It is designed to help you and your trainers identify any skills that you can already do.

This is your chance to let your trainers know what skills you are already confident with, and what you may want to brush up on before you begin your training. Knowing these skills will give you a head start in your course.

If there are any questions you cannot complete, just leave and move onto the next one..

Name:	Date:
Training Program:	RTO: Strategic Deployment Services

I confirm that I have completed this LLN assessment on my own, and without additional assistance from any external person or source.

Trainee Signature: _____

Date: _____

*SDS Training acknowledges the source of this LLN Assessment as Precision Consultancy

Mixing concrete

Part A: Interpret a brochure

Mixing concrete:

Basics and handy hints

Concrete is used in a wide variety of building projects both domestic and commercial. Concrete is a safe, strong and simple building material.

EXPERT TOOLS PTY LTD

Small Building Specialists

Check our website for a store near you!

www.experttools.com.au

Materials

- Water
- Sand
- Cement
- Stone or gravel

Tools

- Hose
- Bucket
- Shovel
- Mixing container, e.g. wheelbarrow
- Rent a concrete mixer for larger projects

Ratios

High strength concrete mix ratio

- 1 part cement
 - 2 parts sand
 - 3 parts coarse aggregate
- Gives high strength concrete that is good for pre cast items, heavy duty floors and water retaining structures.

General use concrete mix ratio

- 1 part cement
 - 2 parts sand
 - 4 parts coarse aggregate
- This concrete is good for paths, driveways and light shed floors.

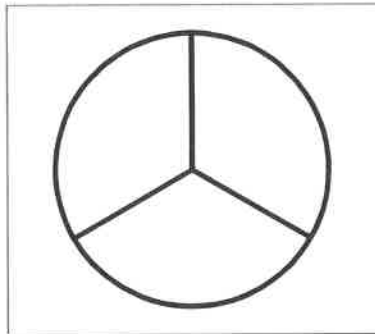
Directions

Using a shovel to put the correct ratio of materials in the mixing container. Slowly begin adding water to the mixture, mixing from the bottom and turning the shovel over repeatedly. Gradually add more water and occasionally stab the mixture with the blade of the shovel. Keep mixing for 2 or 3 minutes after all the materials are thoroughly mixed. The concrete should be smooth – not wet and runny or dry and crumbly.

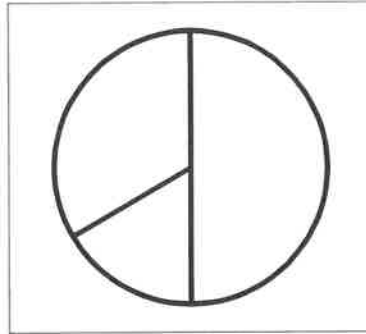
Handy hints

- Allow time to finish the job in one go
- Gravel strengthens concrete, however too much gravel can make it difficult to get a smooth finish
- If the mix is too wet add small amounts of sand and gravel in the correct ratios
- If the mix is too stiff add small amounts of water and cement
- Clean up all the tools and mixing container as soon as you are finished with them
- Water should be clean, fresh and free from any dirt, unwanted chemicals or rubbish
- Always 'cure' the concrete to achieve best strength and hardness

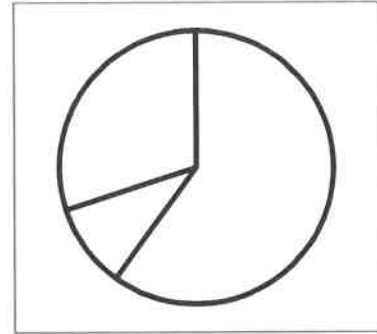
1. Which pie chart below shows the correct ratios for cement, sand and gravel for high strength concrete? (Circle your answer.)



A



B








C

2. Complete the following table by calculating the correct amount of material (parts) for each of the following examples. Show how you worked out your answers.

Project	Total amount of dry ingredients	Cement	Sand	Gravel/stones
Heavy Duty Floor	12			
Garden path			4	
Pre Cast Items		2		

Use fire extinguishers

FIRE EXTINGUISHER SELECTION CHART

TYPE of EXTINGUISHER		WATER 	FOAM 	WET CHEMICAL 	CO2 	DRY CHEMICAL 	VAPORISING LIQUID 
A	Ordinary Combustibles (wood, paper etc)	✓ YES <small>Most Suitable</small>	✓ YES	✓ YES	✓ YES <small>Not Very Suitable</small>	✓ YES <small>ABC Powder Not Suitable</small>	✓ YES
B	Flammable Liquids	× NO	✓ YES <small>Special Foam Required for Alcohol - Type Fire</small>	× NO	✓ YES	✓ YES	✓ YES
C	Flammable Gases	× NO	× NO	× NO	✓ YES	✓ YES	✓ YES
D	Combustible Metals	× NO	× NO	× NO	× NO	× NO	× NO
E	Fire involving live Electrical Equipment	× NO	× NO	× NO	✓ YES	✓ YES	✓ YES
F	Oils and Fats	× NO	× NO	✓ YES	✓ YES	✓ YES <small>ABC Powder Not Suitable</small>	× NO

The PASS method of using a fire extinguisher

Pull the pin at the top of the extinguisher. Releasing the pin allows you to discharge the extinguisher.

Aim at the base of the fire, not the flames. This is important – to put the fire out, you need to extinguish the fuel.

Squeeze the lever slowly. This will release the extinguishing agent. If the handle is released, the discharge will stop.

Sweep from side to side. Using a sweeping motion, move the fire extinguisher back and forward until the fire is completely out. Operate the extinguisher from a safe distance, and then move towards the fire once it starts to diminish. Make sure you read the instructions on your fire extinguisher – different fire extinguishers recommend operating them from different distances.

Use the information about fire extinguishers to answer the following questions.

1. Where might you see this chart?

2. Which extinguishers could you use on a fire in a recycled paper bin?

3. Which extinguisher could you use on a fire that started in an electric motor?

4. You are fighting an electrical fire. Where would you aim the extinguisher?

Assessment Results:

ACSF Level		Language / Literacy	Numeracy
<p>This LLN Assessment has been mapped to ACSF Level 3.</p>	<p><i>If the trainee is able to demonstrate in each task what is required at that level they have reached ACSF Level 3.</i></p>		

Comments:

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