



URANGAN STATE HIGH SCHOOL P&C ASSOCIATION

PO Box 5100 Torquay Qld 4655



Application for P&C Membership - 2024

Please complete both pages and return to the P&C Secretary

Name: _____

Address: _____

Contact number: _____

Email: _____

I am:

- a parent of a student attending USHS
- a staff member of USHS
- an adult interested in the school's welfare

Blue Card: Yes / No

If you are an adult interested in the school's welfare, please provide:

- Current Blue Card number/exemption number: _____

Expiry date: _____ Date of birth*: _____

* Date of birth details are required to link with Blue Card portal

If applicable, please provide details of your children who are students at Urangan State High School:

Name: _____ Class: _____

Name: _____ Class: _____

Name: _____ Class: _____

I am:

Applying for new membership

Renewing my membership

I apply for membership in the URANGAN STATE HIGH SCHOOL Parents and Citizens' Association and I undertake to:

- a) Promote the interests of and facilitate the development and further improvement of Urangan State High School and the good order and management of the Urangan State High School; and
- b) Comply with the constitution of the P&C Association, including the P&C Association Code of Conduct as specified in Schedule 2 of the constitution (*page 2 of form*), and any valid resolutions passed by the Association.
- c) I agree to be bound by Education Queensland's Code of Conduct which includes the following:
 - Personal Privacy – information obtained as a P&C representative MUST be considered confidential and treated accordingly.
 - Courtesy, respect, dignity and fairness will be observed at all times.
 - Discrimination against any person will not be tolerated (*refer Anti-Discrimination Act 1991*).
 - If a person has been convicted of an indictable offence, it is grounds for removal in accordance with the *Education (General Provision) Act 2006*.

I agree to abide by the constitution of the Urangan State High School P&C and by all valid resolutions passed by the Association.

Signature: _____

Date: / / 2024

** Please turn over to read Schedule 2 and sign acknowledgement **

USHS P&C Secretary Use Only

Date received:/...../..... Date accepted:/...../.....

Secretary's signature: Entered in P&C Register:

SCHEDULE 2 – Code Of Conduct For P&C Association

(Taken from the Urangan State High School P&C Constitution)

This Code of Conduct clarifies the expected standards of all P&C Association members. It has been adopted to aid all members of our school community to work as a cohesive group in partnership with the school.

The Code is intended to promote and maintain the highest standard of ethical behaviour by P&C Association members. Members of a P&C Association should adhere to the Code of Conduct at all times. This Code applies to each member of a P&C Association.

P&C Association members are to:

- Act in the best interest of the whole school community at all times
- Act in compliance with the Constitution
- Act and work within the boundaries of the *Education (General Provisions) Act 2006*, the *Education (General Provisions) Regulation 2017* and the Department of Education's policies and procedures relevant to P&C Association operations
- Conduct and present themselves in a professional manner and act ethically and with integrity at all times
- Act with courtesy and demonstrate respect for all persons, whether fellow P&C Association members, school staff, parents/carers, students, community members
- Remain objective and avoid personal bias at all times
- Represent all members of the school community
- Engage the school and wider community in developing and effecting school priorities, policies and decisions in a manner that is consultative, respectful and fair
- Declare any conflicts of interest and not misuse their office to advance individual views or for personal gain
- Make fair, transparent and consistent decisions
- Provide objective and independent advice
- Listen and be tolerant of the views and opinions of others, even if those views and opinions differ from their own
- Treat official information with care and use it only for the purpose for which it was collected or authorised
- respect confidentiality and information privacy (about the school, community members, staff or students) at all times and not disclose confidential information
- Not use confidential or privileged information to further personal interests
- Be responsive to the requirements of the school community
- Seek to achieve excellence in educational outcomes for all students at the school
- Listen and respond to issues and concerns regarding strategy and policy

P&C Members (including Executive officers, committee members, volunteer/parent/community representatives) are required to comply and work within the boundaries of the Education (General Provisions) Act 2006, the Education (General Provisions) Regulation 2006 and the Department of Education and Training's policies and procedures and Code of Conduct relevant to P&C Association operations.

Member Signature: _____

Date: _____